

smart people:  
think minerva



*"Minerva has been really friendly to me and I really trust them. I wouldn't go anywhere else."*

*"Before I came to Minerva I didn't think I could do office work. Now I have a job that I enjoy and I feel that I can contribute to the team."*

## Charis Hannay

**Minerva provided computer training and a temporary job that helped Charis gain permanent employment.**

### The Challenge:

Charis wanted to change career and work in more of an office style setting. Having worked in the beauty sector, Charis believed that her current skills did not match her career aspirations. Charis did not have the confidence to apply for jobs that she would love to do so felt that she needed to develop computer and office based skills that would be attractive to employers.

### The Solution:

Andrew Hunter, Director of Minerva, spent time with Charis finding out what her current skills and aspirations were. Charis took Andrew's advice and decided to embark on the ECDL (European Computer Driving Licence) with Pitman Training while trying to secure a job.

The benefit to Charis was the flexibility of the training. She could study when she wished in order to develop new skills quickly, but also to study at times that suited her, including evenings, if she managed to get a job during the day.

Charis made use of her ILA (Individual Learning Account) Funding to assist with the cost of the course.

Minerva's recruitment team also spent time helping Charis find a temporary job that would give her the experience that she needed.

### The Results:

Charis was offered a temporary position through Minerva's recruitment agency within Dumfries and Galloway Standard dealing with the reception and administration tasks of the busy office.

Charis' new job was for four days per week so she was able to study on a Thursday evening and also on a Friday.

Things got even better for Charis when the company that she was working at advertised a permanent position. Charis had the confidence in her new skills to apply for the job and she was successful. Charis' new job has given her more responsibility, more pay and a job that she is proud to talk to friends about.