

smart people:  
think minerva



## Children's Care, Learning and Development - Level 3

To achieve the SVQ level 3, candidates must complete **5 mandatory units**, and **4 optional units**. Optional units – candidates must select 2 options from group 1, and 2 from option group 1 or 2.

### Mandatory Units

- Develop and promote positive relationships
- Develop and maintain a healthy, safe and secure environment for children
- Promote children's development
- Reflect on and develop practice
- Protect and promote children's rights

### Option Group 1

- Plan and organise environments for children and families
- Promote the health and physical development of children
- Promote children's well being and resilience
- Plan and implement curriculum frameworks for early education
- Assess children's progress according to curriculum frameworks for early education
- Provide leadership for your team
- Plan and implement positive environments for babies and children under 3 years
- Support early intervention for the benefit of children and families

### Option Group 2

- Provide physical care that promotes the health & development of babies and children under 3
- Contribute to supporting parents with literacy, numeracy or language needs
- Maintain and develop a childminding business
- Work with families to enhance their children's learning and development
- Plan for and support self-directed play
- Promote healthy living for children and families
- Care for children at home
- Support children with disabilities or special educational needs and their families
- Empower families through the development of parenting skills
- Use Information and Communication Technology to support children's early learning
- Support the delivery of community based services to children and families
- Support child/young person's successful transfer & transition in learning & development contexts
- Safeguard children from harm
- Support children who have experienced trauma
- Administer provision within the childcare setting
- Work with a management committee
- Establish and maintain a service for children and families
- Support children and families through home visiting
- Involve families in the childcare setting
- Recruit, select and keep colleagues
- Deliver services to children and families whose preferred language is not English or Welsh
- Allocate and check work in your team
- Contribute to childcare practice in group living
- Create environments that promote positive behaviour
- Develop productive working arrangements with colleagues
- Co-ordinate special educational needs in early education settings
- Establish, develop and promote quality systems and procedures for the delivery of childcare services
- Advise & mentor those implementing quality systems and procedures for the delivery of childcare services
- Meet regulatory requirements in the childcare setting
- Support learners by mentoring in the workplace
- Enable individual learning through coaching
- Help pupils to develop their literacy skills
- Help pupils to develop their numeracy skills

### SCOTTISH VOCATIONAL QUALIFICATIONS

#### Who needs an SVQ?

Anyone in the workplace. SVQs are work based qualifications for anyone who undertakes a job role. They are open to anyone and there are no entry requirements necessary.

#### What is the purpose of an SVQ?

SVQs give recognition of the skills and competencies of anyone in the workplace.

Different levels provide the individual with a learning opportunity to demonstrate their knowledge and skill whilst developing themselves on the career ladder. SVQ units encompass a wide range of related work topics.

#### What are the benefits of an SVQ?

##### An employee will benefit by

- Having more understanding of their responsibilities
- An opportunity to develop new skills
- Accreditation of current skills

##### An employer will benefit by

- More developed staff giving better performance
- More staff motivation
- Better service to clients